



Mundys Residential Lettings

Let Only Service Options

	Appraisal & Marketing From £475 plus VAT (£570 inc VAT)	Tenant Find & Reference From £595 plus VAT (£714 inc VAT)	Basic Let From £750 plus VAT (£900 inc VAT)
Market Appraisal	Y	Y	Y
Marketing Details & Photos Prepared	Y	Y	Y
Property Marketing	Y	Y	Y
Handling Enquiries	Y	Y	Y
Scheduling Viewings	Y	Y	Y
Accompanied Viewings	N	Y	Y
Offer Negotiation	Y	Y	Y
Pre Tenancy Right to rent check	N	Y	Y
Financial Sanctions Check	N	Y	Y
Applicant referencing	N	Y	Y
Move in Scheduling	N	N	Y
Preparation of APT	N	N	Y
Tenancy Inventory	N	N	N
Signing of APT	N	N	Y
Issue Gas Safety Certificate	N	N	Y
Issue EICR / EIC	N	N	Y
Issue EPC	N	N	Y
Issue Deposit Terms and Conditions	N	N	Y
Take Month 1 Rent & Deposit	N	N	Y
Issue Prescribed Information (DPS)	N	N	Y
Move In Appointment	N	N	Y
Register Tenancy Deposit (DPS)	N	N	N
Notify Utilities (Gas, Elec, Water)	N	N	N
Notify Council Tax	N	N	N
Check Out Inspection & Report	N	N	N
Deposit negotiation	N	N	N
Deposit Dispute Charge	N	N	N

Y – Included

N – Not Included

Where ‘N’ is shown items can be added to the service package and charged accordingly. Item fees are noted within the Let Only Service Terms of Business.

Alternative Letting and Management Service options are available in addition to the above, including; Rent Collect, Full Property Management or VIP. Ask for more information.